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AN INITIATIVE OF BLUE GRASS COMMUNITY FOUNDATION



Nonprofit profile provided by Blue Grass Community Foundation

## ARBOR YOUTH SERVICES



### General Information

#### Contact Information

|                     |  |
|---------------------|--|
| <b>Nonprofit</b>    | ARBOR YOUTH SERVICES                         |
| <b>Address</b>      | 536 West Third Street<br>Lexington, KY 40508 |
| <b>Phone</b>        | (859) 254-2501                               |
| <b>Fax</b>          | 859 523-2936                                 |
| <b>Email</b>        | ginny@arborky.org                            |
| <b>Contact Name</b> | Ginny Vicini                                 |

#### Web and Social Media

|                 |                 |
|-----------------|-----------------|
| <b>Website</b>  | <b>Website</b>  |
| <b>Facebook</b> | <b>Facebook</b> |
| <b>Twitter</b>  | <b>Twitter</b>  |

#### At A Glance

|                        |                                |
|------------------------|--------------------------------|
| <b>IRS Ruling Year</b> | 1979                           |
| <b>Former Names</b>    | MASH Services of the Bluegrass |

**Other ways to donate, support, or volunteer**

Donations may be made online or by cash or check. Donations may be earmarked for general operating funds or for a specific program such as the MASH Drop Inn Shelter, Outreach Drop In Center, Safe Place, or Housing Program. We also accept in-kind donations and our needs are located on our website. There are several volunteer opportunities for individuals and/or groups to hang out with our youth, work on our facilities, or help with administrative tasks.

# Statements & Search Criteria

## Statements

### **Mission Statement**

To provide safe alternatives for at-risk children, youth and families through services and referrals that offer support, meet basic needs and promote positive growth and development.

### **Background Statement**

Arbor Youth Services was incorporated in 1976 in an effort to provide services to runaway and homeless youth. Since then, we have added programs including our Street Outreach and our Housing Program in response to community needs. We have also expanded the population we serve from adolescents only to the entire youth population, age birth to 24. Through this time, our shelter has remained our core services and our mission has continued to focus on providing safe housing for runaway, homeless, abused and neglected children and youth.

### **Impact Statement**

Arbor Youth Services provides several services to children and youth from infant -young adults. Our MASH Drop Inn is Central Kentucky's ONLY emergency shelter for children and youth. The shelter provides respite for families in crisis, transitional foster care, and a Safe Place for homeless youth. Our Outreach Program and Transitional Housing Programs work with youth adults, many who have aged out of the system to find employment or return to school and find permanent housing. Our Safe Place Program provides immediate help to youth in crisis and would not be possible without many community partners including the Lexington Public Library, Community Centers, Downtown Businesses and Lexington Fire Department.

### **Needs Statement**

Our organization's top 5 needs include: 1) Financial support in the areas of administration and facility renovation; 2) Long term volunteers; 3) In Kind Donations of housing items, personal hygiene and clothing items; 4) Volunteers willing to assist with moving youth into transitional housing; and 5) Financial support for direct program costs.

## Service Categories

### **Primary Organization Category**

Human Services / Children's and Youth Services

### **Secondary Organization Category**

Housing, Shelter / Homeless Shelters

### **Tertiary Organization Category**

Youth Development / Youth Centers and Clubs (includes Boys/Girls Clubs)- Multipurpose

## Geographic Areas Served

### **Areas**

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Kentucky

While Arbor Youth Services has no geographic boundaries, the vast majority of services are provided to Kentucky residents. Most services are concentrated in Fayette and the surrounding counties.

# Programs

## Programs

### MASH Drop Inn Emergency Shelter

|                          |  |
|--------------------------|--|
| <b>Description</b>       | Arbor Youth Services operates a ten-bed emergency shelter for youth ages birth through seventeen. MASH Drop Inn is the only emergency shelter for youth in Central Kentucky. Services offered include emergency shelter, counseling, case management, enrichment activities, safety planning, skills development, education and employment support, transportation, and other necessary services to at-risk youth. All services focus on minimizing the trauma experienced by victimized youth and assisting youth in developing the knowledge and skills necessary to transition successfully into adulthood. |
| <b>Budget</b>            | 382000   |
| <b>Population Served</b> | ‘ ‘  |

### Outreach Drop In Center

|                          |  |
|--------------------------|--|
| <b>Description</b>       | The Outreach Drop In Center provides services for homeless and runaway youth up to age 24. The drop in center provides a safe place for youth to receive a variety of assistance and case advocacy services. Youth are provided a place to shower, complete laundry and eat a free meal when visiting the drop in center. In addition to providing basic services youth are encouraged to accept case advocacy services which include employment and education support and housing assistance. |
| <b>Budget</b>            | 80000  |
| <b>Category</b>          | Human Services, General/Other Services for the Homeless  |
| <b>Population Served</b> | At-Risk Populations, People/Families with of People with Disabilities,   |

### Rapid Rehousing

|                          |  |
|--------------------------|--|
| <b>Description</b>       | The Rapid Rehousing Program, a collaborative program with Adult and Tenant Services, provides subsidized housing and supportive services for 18-24 year old youth, while assisting them in developing the skills necessary to live independently. Services offered include rent subsidies, counseling, case management, parenting support, youth development activities, social and life skills development and money management classes. In addition, referrals and ongoing support are provided to assist participants in meeting their educational and career goals. AYS's housing program assists youth in immediately accessing safety from the streets or other unsafe situations. Once in the program, staff assist participants in gaining employment or enrolling in school while also developing the skills necessary to achieve self-sufficiency. AYS collaborates with other agencies and programs as needed to assist participants in reaching their goals. AYS refers youth to job training programs, financial literacy classes, GED classes, and volunteer opportunities offered in the community. |
| <b>Budget</b>            | 29000  |
| <b>Population Served</b> | ‘ ‘  |

## Safe Place Program

**Description**

Arbor Youth Services has operated this program for over 25 years and currently partners with various businesses across Fayette County to offer services. This program provides youth with a Safe Place to seek assistance when in crisis. Through this program youth who may be in danger or seeking assistance for other issues may go anywhere they see a Safe Place sign and request services, owners and staff of participating businesses immediately contact our agency and youth are directly connected with trained staff that are able to assess and assist with their particular problem.

**Budget**

15000

**Category**

Youth Development, General/Other Youth Development, General/Other

**Population Served**

Children and Youth (0 - 19 years), At-Risk Populations, Homeless

# Leadership & Staff

## CEO/Executive Director

|                           |                   |
|---------------------------|-------------------|
| <b>Executive Director</b> | Falon Curtis      |
| <b>Term Start</b>         | June 2009         |
| <b>Email</b>              | falon@arborky.org |

## Staff

|                                     |     |
|-------------------------------------|-----|
| <b>Full Time Staff</b>              | 12  |
| <b>Part Time Staff</b>              | 7   |
| <b>Volunteers</b>                   | 6   |
| <b>Contractors</b>                  | 0   |
| <b>Retention Rate</b>               | 54% |
| <b>Management Reports to Board?</b> | Yes |

## Staff Demographics - Ethnicity

|  |     |
|--|-----|
| <b>African American/Black</b>          | 6   |
| <b>Asian American/Pacific Islander</b> | 0   |
| <b>Caucasian</b>                       | 13  |
| <b>Hispanic/Latino</b>                 | 0   |
| <b>Native American/American Indian</b> | 0   |
| <b>Other</b>                           | 0 0 |

## Staff Demographics - Gender

|                    |    |
|--------------------|----|
| <b>Male</b>        | 5  |
| <b>Female</b>      | 14 |
| <b>Unspecified</b> | 0  |

## Formal Evaluations

|  |          |
|--|----------|
| <b>CEO Formal Evaluation</b>                         | Yes      |
| <b>CEO/Executive Formal Evaluation Frequency</b>     | Annually |
| <b>Senior Management Formal Evaluation</b>           | Yes      |
| <b>Senior Management Formal Evaluation Frequency</b> | Annually |
| <b>NonManagement Formal Evaluation</b>               | Yes      |
| <b>Non Management Formal Evaluation Frequency</b>    | Annually |

## State Information

Yes

# Plans & Collaborations

## Plans & Policies

|   |                   |
|---|-------------------|
| <b>Organization has a Fundraising Plan?</b> | Under Development |
| <b>Organization has a Strategic Plan?</b>   | Under Development |
| <b>Years Strategic Plan Considers</b>       | 5                 |
| <b>Date Strategic Plan Adopted</b>          | July 2009         |
| <b>Management Succession Plan?</b>          | Under Development |
| <b>Organization Policy and Procedures</b>   | Yes               |
| <b>Nondiscrimination Policy</b>             | Yes               |
| <b>Whistleblower Policy</b>                 | Yes               |
| <b>Document Destruction Policy</b>          | Yes               |

## External Assessments and Accreditations

| <b>Assessment/Accreditation</b>   | <b>Year</b> |
|---|-------------|
| Council on Accreditation (COA) [for Children and Family Services] - Accreditation | 2009        |

## Government Licenses

**Is your organization licensed by the Government?** Yes



# Board & Governance

## Board Chair

|                            |                      |
|----------------------------|----------------------|
| <b>Board Chair</b>         | Adrian Wallace       |
| <b>Company Affiliation</b> | Bishop & Chase       |
| <b>Term</b>                | Jan 2017 to Dec 2017 |

## Board Members

| <b>Name</b>           | <b>Affiliation</b>            | <b>Status</b> |
|-----------------------|-------------------------------|---------------|
| Suzanne Bayes         | Community Volunteer           | Voting        |
| Tom Holzfeind         | The J. Peterman Co.           | Voting        |
| Mary Houlihan         | Community Volunteer/ Teacher  | Voting        |
| Ali Johnson           | Al Torstrick Insurance Agency | Voting        |
| Ben Keller            | Wyatt, Tarrant & Combs        | Voting        |
| Brandi Marcum         | Dean, Dorton Allen & Ford     | Voting        |
| Meg Phillips Thompson | Attorney                      | Voting        |
| Beau Revlett          | University of Kentucky        | Voting        |
| John Reynolds         | Traditional Bank              | Voting        |
| Adrienne Strong       | Dinsmore and Shohl, LLP       | Voting        |
| Adrian Wallace        | Bishop & Chase                | Voting        |
| David Winfrey         | American Founders Bank        | Voting        |

## Board Demographics - Ethnicity

|  |     |
|--|-----|
| <b>African American/Black</b>          | 1   |
| <b>Asian American/Pacific Islander</b> | 0   |
| <b>Caucasian</b>                       | 11  |
| <b>Hispanic/Latino</b>                 | 0   |
| <b>Native American/American Indian</b> | 0   |
| <b>Other</b>                           | 0 0 |

## Board Demographics - Gender

|                    |   |
|--------------------|---|
| <b>Male</b>        | 6 |
| <b>Female</b>      | 6 |
| <b>Unspecified</b> | 0 |

## Governance

|                                   |     |
|-----------------------------------|-----|
| <b>Board Term Lengths</b>         | 2   |
| <b>Board Term Limits</b>          | 99  |
| <b>Board Meeting Attendance %</b> | 73% |

|  |     |
|--|-----|
| <b>Written Board Selection Criteria?</b>           | No  |
| <b>Written Conflict of Interest Policy?</b>        | Yes |
| <b>Percentage Making Monetary Contributions</b>    | 80% |
| <b>Percentage Making In-Kind Contributions</b>     | 20% |
| <b>Constituency Includes Client Representation</b> | No  |
| <b>Number of Full Board Meetings Annually</b>      | 11  |

## Standing Committees

Audit  
Executive  
Nominating  
Finance

# Financials

## Fiscal Year

|                           |               |
|---------------------------|---------------|
| <b>Fiscal Year Start</b>  | Oct 01, 2016  |
| <b>Fiscal Year End</b>    | Sept 30, 2017 |
| <b>Projected Revenue</b>  | \$555,045.00  |
| <b>Projected Expenses</b> | \$540,045.00  |
| <b>Endowment Value</b>    | \$0.00        |
| <b>Spending Policy</b>    | N/A           |
| <b>Percentage</b>         | 0%            |

## Detailed Financials

### Revenue and Expenses

| <b>Fiscal Year</b>    | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|-----------------------|-------------|-------------|-------------|
| <b>Total Revenue</b>  | \$626,745   | \$201,286   | \$587,641   |
| <b>Total Expenses</b> | \$576,068   | \$198,872   | \$618,965   |

### Revenue Sources

| <b>Fiscal Year</b>                              | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|---|-------------|-------------|-------------|
| <b>Foundation and Corporation Contributions</b> | --          | --          | --          |
| <b>Government Contributions</b>                 | \$543,826   | \$177,352   | \$401,488   |
| <b>Federal</b>                                  | --          | --          | --          |
| <b>State</b>                                    | --          | --          | --          |
| <b>Local</b>                                    | --          | --          | --          |
| <b>Unspecified</b>                              | \$543,826   | \$177,352   | \$401,488   |
| <b>Individual Contributions</b>                 | \$82,705    | \$23,832    | \$186,017   |
| <b>Indirect Public Support</b>                  | --          | --          | \$0         |
| <b>Earned Revenue</b>                           | --          | --          | \$0         |
| <b>Investment Income, Net of Losses</b>         | \$214       | --          | \$136       |
| <b>Membership Dues</b>                          | --          | --          | \$0         |
| <b>Special Events</b>                           | --          | --          | \$0         |
| <b>Revenue In-Kind</b>                          | --          | --          | \$8,541     |
| <b>Other</b>                                    | --          | --          | \$0         |

**Expense Allocation**

| <b>Fiscal Year</b>                             | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|--|-------------|-------------|-------------|
| <b>Program Expense</b>                         | \$475,834   | \$166,206   | \$565,980   |
| <b>Administration Expense</b>                  | \$87,046    | \$18,696    | \$52,985    |
| <b>Fundraising Expense</b>                     | \$13,188    | \$13,970    | \$0         |
| <b>Payments to Affiliates</b>                  | --          | --          | --          |
| <b>Total Revenue/Total Expenses</b>            | 1.09        | 1.01        | 0.95        |
| <b>Program Expense/Total Expenses</b>          | 83%         | 84%         | 91%         |
| <b>Fundraising Expense/Contributed Revenue</b> | 2%          | 7%          | 0%          |

**Assets and Liabilities**

| <b>Fiscal Year</b>           | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|------------------------------|-------------|-------------|-------------|
| <b>Total Assets</b>          | \$420,142   | --          | \$324,535   |
| <b>Current Assets</b>        | \$239,631   | \$369,464   | \$156,591   |
| <b>Long-Term Liabilities</b> | --          | \$184,379   | \$0         |
| <b>Current Liabilities</b>   | --          | --          | \$2,250     |
| <b>Total Net Assets</b>      | \$420,142   | \$374,309   | \$322,285   |

**Short Term Solvency**

| <b>Fiscal Year</b>                                       | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|--|-------------|-------------|-------------|
| <b>Current Ratio: Current Assets/Current Liabilities</b> | --          | --          | 69.60       |

**Long Term Solvency**

| <b>Fiscal Year</b>                        | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|---|-------------|-------------|-------------|
| <b>Long-Term Liabilities/Total Assets</b> | 0%          | --          | 0%          |

**Top Funding Sources**

| <b>Fiscal Year</b>                                       | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|--|-------------|-------------|-------------|
| <b>Top Funding Source &amp; Dollar Amount</b>            | --          | --          | --          |
| <b>Second Highest Funding Source &amp; Dollar Amount</b> | --          | --          | --          |
| <b>Third Highest Funding Source &amp; Dollar Amount</b>  | --          | --          | --          |

**Capital Campaign**

|  |        |
|--|--------|
| <b>Currently in a Capital Campaign?</b>              | No     |
| <b>Goal</b>  | \$0.00 |
| <b>Capital Campaign Anticipated in Next 5 Years?</b> | Yes    |

**State Registration**

|                           |     |
|---------------------------|-----|
| <b>State Registration</b> | Yes |
|---------------------------|-----|

## **Form 990s**

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990

990 6.30.15

990 9.30.15

Form 990

Form 990

Form 990

990 2011

990

990

990

## **Audit Documents**

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Audit

Audit

Audit

Annual Audit

Audited Financials



Blue Grass Community Foundation  
250 West Main Street, Suite 1220, Lexington KY 40507  
859-225-3343

